



GOVERNMENT OF WEST BENGAL

Office of the Principal






GOVERNMENT GENERAL DEGREE COLLEGE, NARAYANGARH

P.O. Bhadrakali :: Dist: Midnapur(West) :: West Bengal :: Pin: 721437, India, Phone: 03222-236512, 13, :: Visit: www.ngc.ac.in

Meeting: 15

Date: 03/08/2023

Members Present:

1. Dr. Badal Kumar Jana (Officer-in-Charge) 
2. Dr. Saugata Mukhopadhyay (Coordinator, IQAC) 
3. Shri Abhisek Das (Assistant Professor) 
4. Shri Pronay Sen (Assistant Professor) 
5. Shri Somraj Banerjee (Assistant Professor) 

Resolutions —

The current meeting was initiated after due confirmation of the Minutes of the 14th IQAC meeting.

Upon completion of this meeting the following resolutions have been reached at unanimously:

1. Steps are to be taken to ensure smooth & flawless conduct of the ongoing Admission Process.
2. Monitoring of the Internal Evaluation System is to be done in consultation with the teachers & the Administration of the College.
3. Initiating and monitoring work relating to the NAAC process without any delay. Officer-in-Charge, Co-ordinator of IQAC, and Convener of



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NAAC Steering Committee are requested to take necessary steps in this regard.

4. Proposal for the conduct of a Workshop on Skill Enhancement Course (SEC) submitted by the Department of Education, to be held in collaboration with the IQAC (titled, " Institutional Survey & Application of Educational / Psychological Tools ") has been cleared. The HoD of the Department of Education is requested to make necessary arrangements and prepare a budget for the said program.
5. A proposal for the conduct of a State-Level Seminar, submitted by the Seminar Sub-Committee, to be held in collaboration with the IQAC, titled, "Sahityer Nana Dik" has been cleared.
6. The IQAC recommends faculty members to engage themselves in faculty development programs and training sessions, like RC, OP, FDP, FIP, NEP 2020 Orientation Program and other professional development and administrative training programs.

Co-ordinator, IQAC

Internal Quality Assurance Cell
Govt. General Degree College
Narayangarh
Paschim Medinipur

Officer-in-Charge & Chairperson, IQAC

Officer-in-Charge
Govt. General Degree College, Narayangarh
Govt. of West Bengal



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Meeting: 16

Date: 19/12/2023

Members Present:

1. Dr. Badal Kumar Jana (Officer-in-Charge) 
2. Dr. Saugata Mukhopadhyay (Coordinator, IQAC) 
3. Shri Abhisek Das (Assistant Professor) 
4. Shri Pronay Sen (Assistant Professor) 
5. Shri Somraj Banerjee (Assistant Professor) 

Resolutions —

The current meeting was initiated after due confirmation of the Minutes of the 15th IQAC meeting.

Upon completion of this meeting the following resolutions have been reached unanimously:

1. As the first step of NAAC accreditation, the IQAC recommends the NAAC Steering Committee to take necessary measures for the preparation and submission of the Institutional Information for Quality Assessment (IIQA).
2. In addition to the aforesaid recommendation the IQAC further asks the the NAAC Steering Committee to prepare the Self Study Report of the college for the NAAC accreditation simultaneously.



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3. The Officer-in-Charge has been requested to make adequate funds available to meet the expenses that will be necessary for infrastructure development and augmentation, and the payment of NAAC fees.
4. The teachers have been requested to keep up the special emphasis on the Teaching-Learning Process.

Co-ordinator, IQAC

Co-ordinator
Internal Quality Assurance Cell
Govt. General Degree College
Narayangarh
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Meeting: 17

Date: 12/03/2024

Members Present:

1. Dr. Badal Kumar Jana (Officer-in-Charge)

2. Dr. Saugata Mukhopadhyay (Coordinator, IQAC)

3. Shri Abhisek Das (Assistant Professor)

4. Shri Pronay Sen (Assistant Professor)

5. Shri Somraj Banerjee (Assistant Professor)

Resolutions —

The current meeting was initiated after due confirmation of the Minutes of the 16th IQAC meeting.

Upon completion of this meeting the following resolutions have been reached unanimously:

1. Processing of the Prayers, submitted by Dr. Saugata Mukhopadhyay, Dr. Ramdas Bairagya, Sri Abhisek Das and Dr. Sahnawas Sk, for promotion from Stage I to Stage II, under the Career Advancement Scheme (CAS), is to be done at the earliest.
2. In addition to the aforesaid recommendation the IQAC further asks the the NAAC Steering Committee to prepare the Self Study Report of the college for the NAAC accreditation simultaneously.



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3. The Officer-in-Charge has been requested to make adequate funds available to meet the expenses that will be necessary for infrastructure development and augmentation, and the payment of NAAC fees.
4. The teachers have been requested to keep up the special emphasis on the Teaching-Learning Process.

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Meeting: 18

Date: 07/05/2024

Members Present:

1. Dr. Badal Kumar Jana (Officer-in-Charge) 
2. Dr. Saugata Mukhopadhyay (Coordinator, IQAC) 
3. Shri Abhisek Das (Assistant Professor) 
4. Shri Pronay Sen (Assistant Professor) 
5. Shri Somraj Banerjee (Assistant Professor) 

Resolutions —

The current meeting was initiated after due confirmation of the Minutes of the 17th IQAC meeting.

Upon completion of this meeting the following resolutions have been reached unanimously:

1. All teachers have been requested to participate in the process for the preparation of NAAC accreditation during the summer vacation.
2. The Officer-in-Charge has been requested to sanction more computers for seamless accomplishment of the NAAC accreditation process and other associated activities.
3. Teachers have been requested by the IQAC to place before it all applications for Career Advancement Scheme (CAS) wherever applicable.



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4. The Officer-in-Charge and the College Supervision Sub-Committee have been requested to take necessary actions in order to expedite the process of infrastructure development of our college.

Co-ordinator, IQAC

Co-ordinator
Internal Quality Assurance Cell
Govt. General Degree College
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ACTION TAKEN REPORT

ON

THE RESOLUTIONS TAKEN IN THE MEETINGS OF IQAC

ACADEMIC YEAR: 2023-2024

1. Orientation Programme was organized for the Newly admitted Students at the beginning of the Academic Session.
2. Academic Calendar was prepared in compliance with the Academic Calendar prescribed by Vidyasagar University which is uploaded on College Website and displayed on College Notice Board.
3. Class Routine for the present Academic Session has been prepared and uploaded on College Website and displayed on College Notice board.
4. Mentoring system is successfully implemented by all the departments for augmenting the Teaching-Learning process as well as to develop Teacher-Student relation.
5. Workshop on Skill Enhancement Course (SEC) was organised successfully by Department of Education in collaboration with IQAC.
6. A State-level Seminar was organised successfully by the Seminar Sub-Committee in collaboration with IQAC titled "Sahityer Nana Dik".
7. Text books and Reference books have been purchased in the library.
8. Dr. Anirbar Roy, Sri Sushovan Chatterjee, Sri Rahul Chakraborty, Sri Srijit Goswami, Sri Abhisek Roy, Dr. Saugata Mukhopadhyay, Srimati Mousumi Ghorai, Srimati Nilufar Yasmin, Sri Chinmay Ghosh, Dr. Aishick Dasgupta have completed NEP 2020 Orientation & Sensitization Programme successfully.
9. Dr. Saugata Mukhopadhyay, Dr. Ramdas Bairagya, Sri Abhisek Das and Dr. Sahnawas Sk's CAS files were submitted to the appropriate authority for further proceedings.
10. AISHE data were successfully uploaded for the relevant year.



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11. The Plantation Programme was successfully organised.
12. Students' Week was successfully observed.
13. Cultural Programme, Annual Sports, Freshers Welcome were successfully organised.
14. Institutional Information for Quality Assessment (IIQA) has been prepared for submission.
15. Self Study Report for NAAC accreditation was in processing.

Co-ordinator, IQAC

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