

# ACADEMIC AUDIT REPORT

Organised by the IQAC, Government General Degree College,  
Narayangarh

For the Period: **2022-23**



## Auditor's Certificate:

The present audit exercise is conducted by way of physical inspection, verification of documents and interviews with teachers and students of the College.



Auditors

(Dr. Debnarayan Roy)

Principal  
Jhargram Raj College

(Dr. Rupa Dasgupta)

Principal,  
Debra Thana Sahid Kshudiram  
Smriti Mahavidyalaya (Autonomous)  
PO.- Chakshyampur-721124  
Paschim Medinipur

**Audit Date:**

The Academic Audit was conducted in April, 2023

**Audit Report:**

Internal Academic Audit Report was submitted on June, 2023

**Audit Team:**

The Academic Audit was organised by the IQAC, Government General Degree College, Narayangarh. The team was led by the **Dr. Debnarayan Roy (WBSES), Principal, Jhargram Raj College** and comprised the following members:

1. **Dr. Rupa Dasgupta (Principal, Debra Thana Sahid Kshudiram Smriti Mahavidyalaya)**
2. **Dr. Badal Kumar Jana (Officer-in-Charge, Government General Degree College, Narayangarh)**
3. **Dr. Saugata Mukhopadhyay (Co-Ordinator, IQAC, Government General Degree College, Narayangarh)**

**Audit Process:**

The auditors visited the Departments, including the Library and interacted with the Departmental Heads, teachers and the Librarian. The Internal Academic Audit was conducted on the basis of the following criteria:

1. Curriculum Transaction and Teaching-Learning-Evaluation
2. Faculty Profile
3. Infrastructure
4. Student's Profile
5. Departmental Activities
6. Library



## **1. Curriculum Transaction and Teaching-Learning-Evaluation:**

### **Audit Observations:**

1. Following a discussion with the teachers and students of the Departments, it was found that all Departments maintain a regular practice of teaching-learning and continuous internal assessment. The Departments adhere to the Academic Calendar published by the University and chalk out a lesson plan at the commencement of each Semester to facilitate effective curriculum delivery.
2. Departmental meetings are held periodically to discuss changes in the course structure and for allocation of the University-prescribed syllabus amongst the faculty members.
3. Project Reports for the Environmental Studies course have been submitted by the UG students across Departments in the First Semester. Additionally, UG students majoring in Geography have submitted project reports related to field studies across the Semesters.
4. Only two Departments have the facility of audio-visual classes by means of laptops and digital projectors. Majority of the Departments follow the chalk-and-talk method of teaching.
5. Continuous internal assessment is a practice of the Departments for evaluating their students' knowledge of particular topics.
6. One (1) Parent-Teachers' meeting has been conducted by the Department of History, Geography and Education in February for the First Semester students enrolled in the Honours programme.
7. Feedback from students has been collected, analyzed and visually represented through graphical means.



### **Audit Recommendations:**

1. Remedial Coaching for academically weak students should be introduced and a time-slot may be allotted in the central timetable for these classes.
2. Students' seminars, debates, quizzes and mock teaching for academically advanced students should be organized by the Departments on a regular basis.
3. Teachers should build a Question Bank and upload the same on the college website.
4. The college should provide regular training for the faculty members to adopt more innovative and student-centric teaching methods.
5. E-content development should be encouraged among teachers for effective teaching and the college should provide technical support and quality assurance for the e-content development process. The e-content should be aligned with the learning outcomes, assessment criteria and accreditation standards and should be revised and updated.
6. The Humanities Departments in particular, should be encouraged to use the ICT facilities, so that the students and teachers can easily adapt themselves to the innovative modes of teaching.
7. All Departments should conduct Parent-Teacher meetings on a regular basis in order to identify and address the challenges encountered in the teaching-learning process.
8. The college should introduce feedback from parents, teachers and office staff.



## **II . Faculty Profile:**

### **Audit Observations:**

1. In the 2022-23 academic session, faculty members have published research-based papers and book chapters.
2. The college encourages and supports the faculty members to participate in professional development programs, such as workshops, seminars, conferences, and online courses, for curriculum development and/or enrichment, thereby improving teacher quality and teaching quality. Teachers have been also encouraged to participate in faculty development programmes and a total of **09** teachers participated in FIP (OP and RC) programmes in the 2022-23 academic session.

### **Audit Recommendation:**

Teachers should be encouraged to pursue research at multiple levels. The college should explore adequate and advanced research facilities and resources such as, laboratories, equipment, library, journals, databases and funding.





### **III . Infrastructure:**

#### **Audit Observations:**

1. Various departments of the College reported of having a dearth of classrooms, thus putting a constraint to UG classes being held in terms of the central timetable.
2. There are adequate laboratories for smoothly conducting the practical sessions for all Laboratory-based Science Departments but they lack in instruments, computer etc. The no. of laboratories is **05 (Geography-02, Nutrition-01, Microbiology-01, Physiology-01)**.
3. Of the total number of computers in the College, **16** computers are assigned to students and **06** computers are reserved for the use of teachers.
4. The Science Departments of the College have a total of **70** instruments, catering to the need of students.
5. All the Departments are well-equipped with high-speed (more than 100 mbps) internet and wi-fi facilities.

#### **Audit Recommendations:**

1. The College authority should look into the matter the lack of adequate classrooms and shortage of computers.
2. The College should equip some classrooms with adequate ICT facilities and resources to facilitate the use of multimedia, online platforms and interactive tools in teaching-learning.



#### **IV . Students' Profile:**

##### **Audit Observations:**

1. The students' result in the 2022-23 academic session has been commendable.
  - ❖ The pass percentage in the UG Section of the College, for **06** Honours Courses Bengali, English, History, Sanskrit, Education, Geography and **01** General Programme is Arts.
2. Significant number of students from the Humanities and Science Departments has progressed to higher studies. Majority of students from all the Departments are now pursuing M.A/M.Sc course in Various Universities. Additionally, a considerable number of students have enrolled in B.Ed programmes in various B.Ed colleges. Some Students from Department of Geography is pursuing their Diploma in Remote Sensing and GIS from different National level institutes.
3. Students of the Departments of Geography have participated in Departmental excursions.

##### **Audit Recommendations:**

1. All Departments should monitor and track the students' progress and outcomes and maintain a record of the same.
2. The College should organize programmes on skill development and personality development for students such as, communication skills, soft skills, life skills and entrepreneurial skills to enhance their employability and acceptance in the job market.
3. The College should evaluate and certify the students' skill and personality development and celebrate and showcase their achievements and success stories.





## V . Departmental Activities:

### Audit Observations:

1. Departmental seminars/webinars were organized by some Departments.

TYPE OF PROGRAM (Seminar/Workshop/ Symposia)	SUBJECT/ TITLE	DATE/ DURATION	COLLEGE / STATE /NATIONAL /INTERNATIONAL LEVEL
‘পুরাণের বিনির্মাণ : বাংলা নাটক ও উপন্যাস’	“পুরাণের বিনির্মাণ : প্রসঙ্গ মনোজ মিত্রের পুঁটিরামায়ণ”	30 & 31 March,2023	International Seminar
‘সাম্প্রতিক বাংলা কথাসাহিত্যের গতি প্রকৃতি (১৯৭০ খ্রি: -২০২০ খ্রি:)’	“মহাশ্বেতা দেবীর ‘অরণ্যের অধিকার’ উপন্যাসে মুন্ডাদের সমাজ জীবনের চিত্র”	6th April,2023	National Level Seminar
বাংলা সমাজ-সংস্কৃতি - সাহিত্যচর্চা : বহুমাত্রিক চেতনায়	“মনোজ মিত্রের নাটকে প্রতি বাদী নারী কণ্ঠ”	2nd June,2023	International Seminar
Fortnight symposium (online)	Motivation: to the road of successful learning	11.06.2022	State level
State Level Seminar, On the Occasion of National Youth Day (12th January)	Today's Youth and Socio- Political Responsibilit y	16.01.2023	State level
Workshop	Implementat ion of Blended Learning Designs in	20-21 May, 2023	Netaji Subhash Open University



	Higher Education Institution of West Bengal		
Seminar	Philosophical Interventions in Language, Literature and Critical Thinking	23 <sup>rd</sup> March, 2023	Khatra Adivasi Mahavidyalaya
Seminar	Sahityer Nana Dik	5 October, 2023	State Level
Workshop conducted by AMU, HRDC	UGC sponsored online Workshop on NEP 2020 Implementation	14 <sup>th</sup> & 15 <sup>th</sup> September, 2022	National Level
Workshop conducted by NSOU & CEMCA	Implementation of Blended Learning Designs in Higher Education Institutions of West Bengal	20 <sup>th</sup> & 21 <sup>st</sup> May, 2023	International Level
One Day Seminar	Today's Youth and Socio-Political	16.01.2023	State Level



	Responsibility		
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### **Audit Recommendations:**

1. Collaborations with other institutions for student-exchange and teacher-exchange programmes should be arranged by the Departments as a means to ensure the exposure of their students to sharing of thoughts and ideas.
2. All Departments should be encouraged to organize seminars.
3. Departments should also engage in extension activities, thereby ensuring participation of their students in meaningful social and community service.



## VI. Library:


### Audit Observations:

1. In the 2022-23 academic session, a total of 747 books have been purchased and Rs.3,10,149/- has been expended for the said purpose.
2. Subscription to various journals are needed.
3. Computers especially dedicated to students access are needed.

### Audit Recommendations:

1. The College should look into the matter concerning the dearth in the number of competent personnel in the Library for catering to the needs of the students of the College.
2. The College should look into the maintenance and regular cleaning of the Library.
3. A greater number of students should be made aware of the use and utilization of the internet in the Library for accessing e-books and e-journals.



  
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